

PLEASE POST:

POSITION ANNOUNCEMENT

**INVESTIGATOR**

Office of the Federal Defender, District of Minnesota

The Office of the Federal Defender for the District of Minnesota is accepting applications for the position of Investigator. The Federal Defender operates under authority of the Criminal Justice Act, 18 USC § 3006A, to provide defense services in federal criminal cases and related matters in the federal courts. The successful applicant will replace a retiring Investigator.

**APPLICATION DEADLINE:** July 30, 2021. Interview process will begin shortly after that date. Position will be open until filled.

**SALARY:** Based upon experience. Federal benefits apply. Appointment is subject to satisfactory background investigation.

**QUALIFICATION REQUIREMENTS:** Qualified applicants must possess all of the following: A working understanding of criminal law, criminal procedure, and evidence; a working knowledge of the court system; tact and discretion in obtaining the cooperation and confidence of others; competency in gathering and organizing information; good judgment; honesty, integrity and a commitment to treating all people with respect; ability to prepare concise and accurate written and oral reports of investigative findings; ability to work independently and as a team, analyze problems, and recommend practical solutions; a valid driver's license, vehicle and insurance; and computer skills.

**SPECIAL REQUIREMENTS:** Applicants must possess a minimum of three years general experience plus three years specialized experience (in substantial investigative work, preferably criminal). Education substitution for some general experience may be available for education above the high school level in accredited institutions. The position requires travel for investigation, hearings and training. Fluency in Spanish is beneficial.

**DESCRIPTION OF DUTIES:** The investigator provides support in case preparation by locating and interviewing witnesses, gathering relevant data and court records, writing reports, serving subpoenas, photographing crime scenes, and testifying in court. A commitment to the representation of persons charged with offenses and a reputation for personal integrity is essential.

**HOW TO APPLY:** Send resume, three references and cover letter to:  
Katherian D. Roe  
Federal Defender  
Suite 107, U.S. Courthouse  
300 South Fourth Street  
Minneapolis, MN 55415

**Or email** these documents to: [sandy\\_krattley@fd.org](mailto:sandy_krattley@fd.org)

**EQUAL OPPORTUNITY EMPLOYER**