



OFFICE OF THE FEDERAL DEFENDER
DISTRICT OF MINNESOTA

POSITION ANNOUNCEMENT FOR
INVESTIGATOR

The Office of the Federal Defender for the District of Minnesota is accepting applications for the position of Investigator. The Federal Defender operates under authority of the Criminal Justice Act, 18 USC § 3006A, to provide defense services in federal criminal cases and related matters in the federal courts. The successful applicant will replace a retiring Investigator.

APPLICATION DEADLINE: Open until filled. Subject to availability of funding.

SALARY: Based upon experience. Federal benefits apply.
Appointment is subject to satisfactory background investigation.

QUALIFICATION REQUIREMENTS: Qualified applicants must possess all of the following: A working understanding of criminal law, criminal procedure, and evidence; a working knowledge of the court system; tact and discretion in obtaining the cooperation and confidence of others; competency in gathering and organizing information; good judgment; honesty, integrity and a commitment to treating all people with respect; ability to prepare concise and accurate written and oral reports of investigative findings; ability to work independently and as a team, analyze problems, and recommend practical solutions; a valid driver's license, vehicle and insurance; and computer skills.

SPECIAL REQUIREMENTS: Applicants must possess a minimum of three years general experience plus three years specialized experience (in substantial investigative work, preferably criminal). Education substitution for some general experience may be available for education above the high school level in accredited institutions. The position requires travel for investigation, hearings and training. Fluency in Spanish is beneficial.

DESCRIPTION OF DUTIES: The investigator provides support in case preparation by locating and interviewing witnesses, gathering relevant data and court records, writing reports, serving subpoenas, photographing crime scenes, and testifying in court. A commitment to the representation of persons charged with offenses and a reputation for personal integrity is essential.

HOW TO APPLY: Send resume, three references and cover letter to:
Katherian D. Roe, Federal Defender
Suite 107, U.S. Courthouse
300 South Fourth Street
Minneapolis, MN 55415
Via email to: sandy_krattley@fd.org

EQUAL OPPORTUNITY EMPLOYER